





Everyone has an eProfile™ waiting to be discovered.



Check out your complete suite of online services

Plan members, spouses and dependents over the age of 16 are invited to visit www.groupsource.ca to activate their online benefits. Once you have logged onto eProfile™ you will be able to:

- · Submit your claim receipts electronically
- · Obtain real-time adjudication including instant messaging of claim eligibility
- Receive automated email notifications once your claim has been processed
- Access My Coverage features to look up particulars about your plan
- View your claims history
- · Print individual claim statements
- Complete your Wellness Profile to receive important personalized health and wellness information
- · Create and access pre-populated claim forms
- Access a claims reversal feature (because we all make mistakes!)
- Download our mobile app and utilize our photo claims services

Want an easier, faster way to get your claim payments?

When you register for an eProfile™ account you'll have access to eClaims – a secure and super convenient way to get your money (sometimes as quickly as the next day!). Plus, eClaims works through our direct deposit service, so there's no waiting for cheques to arrive in the mail or time wasted standing in line at the bank. Your payments are automatically deposited in your bank account.

How do I get an eProfile™ account?

You can access eProfile™ by visiting www.groupsource.ca and having your new oneCard™ ready. Select Login/Booklets and and then Plan Member Login: eProfile.

Where can I find claim forms?

Claim forms are available online at www.groupsource.ca. Pre-populated claim forms are also available from the "My Forms" tab on your eProfile™ account. The standard dental claim forms used by many dentists may continue to be used.

Who do I call if I have questions regarding my coverage or claim status?

Please contact GroupSource at 1.866.862.5246.





How do I get an eProfile™ account?

You can access eProfile™ by visiting www.groupsource.ca and having your new oneCard™ ready. Select Login/Booklets and then Plan Member Login from the top bar.



The following screen will appear where you can click on Register Now. (Next time you can just enter your User Name and Password to login to your eProfile™ as you will already be registered)



There are several screens to review and click Next to proceed each time. Then you will come to this screen:



Use the information from your oneCard™ to fill in the Group ID and Certificate Number fields. Complete the rest of the information needed on this screen.



